



# PLAINSBORO FIRE DISTRICT NO. 1

405 PLAINSBORO ROAD • PLAINSBORO, N.J. 08536  
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## **Board of Fire Commissioners – April Monthly Meeting**

**Tuesday, April 14, 2020 – 7:00pm – ELECTRONIC ONLY**

**Join Hangouts Meet: <https://meet.google.com/hyg-ixaf-ize>**

**Join by phone: +1 973-888-9961      PIN: 580 790 288#**

PLEASE CAREFULLY REVIEW THE INFORMATION BELOW. IT CONTAINS IMPORTANT NOTICES REQUIRED BY N.J.S.A. 10:4-9.1.

Pursuant to Executive Order #107 and the declaration of a State of Emergency relative to COVID-19, the April monthly meeting of the Board of Fire Commissioners, Plainsboro Fire District #1 will be held electronically using Google Meet.

This meeting meets the criteria specified by NJDCA/DLGS which can be found here: <https://nj.gov/dca/divisions/dlgs/pdf/GovConnectNotice-NewRemotePublicMeetingsGuidance.pdf>

Please use the information in this invitation to join the April monthly meeting. You may access using a computer, tablet, or smartphone. If you are using a smartphone or tablet, please download the Google Meet app in advance of the meeting. Alternatively, you may use the call-in information to participate via voice only.

NOTE: If you participate by voice only, you will not see other participants and you will not see any attachments or documents that are presented to the group electronically.

This meeting invitation is being cross-posted to the Fire Company website, Fire Company Facebook page, Fire District Facebook page, and is being sent to the President of the Plainsboro Rescue Squad for posting to their members, and the Deputy Mayor and Township Clerk of Plainsboro Township for sharing with Township residents and Township government. The Public Library is closed so no notice will be posted there. Printed notice of same will be posted on the doors to the firehouse beginning Monday morning.

To ensure order during the teleconferenced meeting, only parties authorized and recognized by the Chairman of the Board, Ted Wagner, may speak. If you wish to speak during public comment, please wait until you are recognized by the Chairman or by the meeting facilitator (Krishna).

Remember that our recording secretary, Lauralyn, will be taking notes and audio-recording the session. By joining the meeting, you acknowledge and accept that audio recording is taking place. Be sure to identify yourself prior to speaking, speak slowly and clearly, and mute yourself

unless you are needed for a discussion. Minimize background noise such as TVs, phones, and other household members. Callers/participants who are disruptive to meeting business (including those with background noise who prevent others from being heard or participating) will be muted and/or removed from the meeting.

The draft agenda for the meeting follows. If you have any items to add to the agenda, please email Krishna ([krishna.jagannathan@plainsborofire.com](mailto:krishna.jagannathan@plainsborofire.com)) prior to 5pm on Tuesday 4/7 for inclusion.

- 1) Roll Call - Commissioners (a list of participants will be electronically logged as well)
- 2) Fire Company Reports - Chief, President
- 3) Committee Reports - DRC, Facility Update
- 4) Apparatus Update – Engineer
- 5) Employee Update - Personnel Liaison
- 6) Old Business
- 7) New Business (tabling non-urgent matters until next meeting)
- 8) Purchase Requisitions
- 9) Payment of Bills (Commissioners will set schedule to review and sign checks separately after approval)

If you experience any connection errors during the meeting, please email [krishna.jagannathan@plainsborofire.com](mailto:krishna.jagannathan@plainsborofire.com) or call (908) 867-8325 for assistance. If you are unable to reach Krishna, please use the call-in information to participate via voice only.

Those receiving this email invitation are free to forward it to others, both internally and externally, who wish to participate.